

**Cottonwood Heights Parks and Recreation Service Area**

**Board of Trustees**

**January 24, 2024**

**Work Session-3:15 pm**

**Board Meeting – 4:00 pm**

**Foundation Meeting – after the Board Meeting**

**AGENDA**

**OATH OF OFFICE**

- A. Dan Morzelewski-District 3

**WORK SESSION - no action will be taken during the work session**

**3:15 pm**

- A. Discussion about the Utah Recreation and Parks Association Annual Convention
- B. Discussion of any items listed on the General Board Meeting Agenda

**GENERAL BOARD MEETING**

**4:00 pm**

**GENERAL BUSINESS**

- A. Pledge of Allegiance
- B. Verification of Compliance – Open Meeting Law –Bart Hopkin
- C. Review and Approval of December 20, 2023 Public Hearing Minutes – Bart Hopkin
- D. Review and Approval of December 20, 2023 Board Minutes-Bart Hopkin
- E. Review and Approval of the Financial Statement for December 2023 – Ben Hill
- F. Review and Approval of Accounts Payable Selected Entries for December 2023 – Lyse’ Durrant

**INFORMATION/DISCUSSION ITEMS**

- A. Citizen/Customer Comments
- B. Board District Representation Reports – Trustees
- C. Executive Director’s Report – Ben Hill
- D. Discussion and Information regarding Policy Section XVI-Reimbursable Expenses –Melissa Ruff

**SPECIAL BUSINESS**

**ADJOURN**

**CLOSED MEETING (if needed and voted upon)** - a closed meeting to discuss litigation, property acquisition or the character and professional competence or physical or mental health of an individual

**FOUNDATION MEETING**

- A. Review Minutes of October 18, 2023 – Ben Hill
- B. Quarterly Financial Review – Ben Hill
- C. Foundation Requests – Ben Hill

**ADJOURN**

The above items will be discussed at the Board meeting on January 24, 2024 at 4:00 p.m. with a work session held at 3:15 pm. This meeting will be held at the Cottonwood Heights Recreation Center, 7500 S. 2700 E. CWH, UT 84121. If you would like to submit written comment, please email all comments to [lysed@cottonwoodheights.com](mailto:lysed@cottonwoodheights.com). All comments received by 2:00 pm on January 24, 2024 will be summarized for the public record (Full name and address must be submitted as well). Comments made after that time will be forwarded to the Board of Trustees but will not be on the record. Posted on the PNW, CHPRSA website and Recreation Center.