

**Minutes for the
General Board Meeting for the
Cottonwood Heights Parks and Recreation Service Area
Held at 7500 South 2700 East, Cottonwood Heights, Utah
On the 17th day of April 2024
Pursuant of Notice**

all minutes pending until approved at the following Board Meeting

Board of Trustees Present:

Bart Hopkin

Dan Morzelewski

Patti Hansen

Staff Present:

Ben Hill

Lyse' Durrant

Kevin Suchey

Bonnie Lee

Audrey Durfee

Andrew Davis

Allie Brown

A Work Session was held on April 17, 2024 @ 3:15pm where there was an Aquatics Department Update given by the Aquatics staff, and a discussion any items listed on the General Board Meeting Agenda.

GENERAL BOARD MEETING

4:00pm

General Business

A. Verification of Compliance – Open Meeting Law – Bart Hopkin

B. Pledge of Allegiance

- Mr. Hopkin led the Pledge of Allegiance.

C. Review and Approval of March 2024 General Board Meeting Minutes – Bart Hopkin

- After review, Ms. Hansen made a motion to approve the March 2024 Board Minutes. Mr. Morzelewski seconded the motion. Motion carried unanimously with Mr. Hopkin, Mr. Morzelewski, and Ms. Hansen voting “Aye.”

D. Review and Approval of the Financial Statement for March 2024 – Ben Hill

- Mr. Hill presented the Financial Statement for March 2024 to the Board.
- After review, Mr. Morzelewski made a motion to approve the March 2024 Financial Statement. Ms. Hansen seconded the motion. Motion carried unanimously with Ms. Hansen, Mr. Hopkin, and Mr. Morzelewski voting “Yes.”

E. Review and approval of Accounts Payable Selected Entries for March 2024 – Lyse’ Durrant

- Ms. Durrant presented the Accounts Payable Selected Entries for March 2024 to the Board.
- After review, Ms. Hansen made a motion to approve the March 2024 Accounts Payable Selected Entries. Mr. Morzelewski seconded the motion. Motion carried unanimously with Ms. Hansen, Mr. Hopkin, and Mr. Morzelewski voting “Yes.”

INFORMATION/DISCUSSION ITEMS

A. Citizen/Customer Comments

- No comments

B. Board District Representation Reports – Trustees

- Ms. Hansen inquired about the spurge on the hillside at Mill Hollow Park. It will be brought to the City's attention during the next CH2 meeting, as it is a city park.
- Mr. Hopkin continues to have patrons express their thanks for the new playground equipment at Antczak Park.

C. Executive Directors Report – Ben Hill

INFORMATION & UPDATES:

- 2024/2025 TRCC Support Program with SLCO:
 - Applications are Open: May 1st - June 16th
 - Bywater Master Plan – Phase 1 (Scott Peters)
- Park Tour with the Board, Executive Director, and Staff:
 - Antczak Park or Butler Park / Any afternoon, next week?
- 2024 Fitness Equipment Lease - Surveys, tours, etc.
- Ice Arena: On schedule to open, no later than Monday, July 1st
- CH2:
 - Report on Wednesday, April 10th Meeting:
 - Healthy Communities Coalition
 - Antczak/CHRC Tuff Removal Grants
 - Tennis Courts – 2024 Resurfacing
 - Splash Pad Opening – May 24th
 - Next Meeting is Wednesday, June 12th, at 10AM (No May Meeting)
- May's Board Meeting in May, Change Dates from Wed., May 15th to Wednesday, May 22nd
- Summer Kick Off Meeting for all Employees:
 - Monday, May 20th:
 - 5PM Employee Meeting
 - Open Swim for Employees and their Families (6 – 7:30PM)
- Other Business:
 - Granite Construction Sponsorships (March 20th)
 - UASD Board Meeting (March 21st)
 - Canyons School District – Butler Park Field Repairs (March 21st)
 - Aquatics – Ducky Drop (March 23rd)
 - Olympus Insurance & WCF (March 26th)
 - Golf Committee Meeting (March 26th)
 - McIntire Park – Site Visit (March 27th)
 - CH Parks, Trails, and Open Space Committee Meeting (March 27th)

- Bywater Park – Site Visit w/ Board (March 28th)
- Easter Egg Hunt (March 30th)
- CHPRSA Safety Meeting (April 1st)
- CHPRSA/URPA Presentation to the City Council (April 2nd)
- Audrey is a Certified Parks and Recreation Professional with NRPA (April 9th)
- Canyons School District – Interlocal Agreement (April 10th)
- Big T Recreation – Final Walkthrough (April 11th)
- Outdoor Dive Tank Opened (April 10th) / Outdoor Lap Pool Opened (April 15th)
- CHAT Award Night 2024 (April 15th)

D. Discussion and Information regarding renewal of the Interlocal Agreement with Canyons School District – Ben Hill

- Mr. Hill gave the Board an update on the renewal of the Interlocal Agreement with Canyons School District
- To be brought back in Special Business during the May 2024 Board Meeting

E. Discussion and Information regarding the Facility Use Agreement with American Red Cross – Ben Hill

- Mr. Hill presented information regarding the Facility Use Agreement with the American Red Cross to the Board.
- The Executive Director will sign the contract.

F. Discussion and Information regarding Policy #470 – Memorials – Ben Hill

- Mr. Hill presented information regarding Policy #470 – Memorials.
- To be brought back in Special Business during the May 2024 Board Meeting.

Special Business

A. Consideration and Recommendation to Approve Policy XIX: Leave – Resolution 2024-4.

- After review, Mr. Morzelewski made a motion to approve Policy XIX: Leave – Resolution 2024 – 4. Ms. Hansen seconded the motion. Motion carried unanimously with Mr. Hopkin, Ms. Hansen and Mr. Morzelewski voting “Yes.”

Meeting adjourned at 4:46 PM

The next meeting of the Board will be held on May 22nd @ 3:15pm

**Cottonwood Heights Parks and Recreation Center
Foundation Meeting Minutes
April 17, 2024**

A. Review and Approval of the January 24, 2024, Foundation Meeting Minutes.

- After review, Ms. Hansen made a motion to approve the January 24, 2024, Foundation Meeting Minutes. Mr. Morzelewski seconded the motion. Motion carried unanimously with Mr. Hopkin, Mr. Morzelewski, and Ms. Hansen voting “Yes.”

B. Quarterly Financial Review – Ben Hill

- After review, Mr. Morzelewski made a motion to approve the Quarterly Financials. Ms. Hansen seconded the motion. Motion carried unanimously with Mr. Hopkin, Mr. Morzelewski and Ms. Hansen voting “Yes.”

C. Foundation Requests

- No requests

D. Charity Golf Tournament – Bonnie Lee

- Ms. Lee gave the board an update on the progress that has been made in the planning of the 2024 Golf Tournament.

Meeting Adjourned at 5:00pm