

**Minutes for the  
General Board Meeting for the  
Cottonwood Heights Parks and Recreation Service Area  
Held Electronically via ZOOM  
On the 16<sup>th</sup> day of December 2020  
Pursuant of Notice**

\*\*all minutes pending until approved at the following Board Meeting\*\*

**Board of Trustees Present:**

Carl Evans

Bart Hopkin

Dan Morzelewski

**Others Present:**

Ben Hill

Lyse' Durrant

Warren Hallmark

Marcie Burrill

Melissa Ruff

Ryan Gardner

Allie Brown

Marc Call

A work session was held on December 16, 2020 @5:30 pm via ZOOM, where there was a discussion regarding items listed on the General Board Meeting Agenda. Present at the meeting: Carl Evans, Bart Hopkin, Dan Morzelewski, Ben Hill, Lyse' Durrant.

## Public Hearing

The Determination of Chair of the Board of Trustees, for the Cottonwood Heights Parks and Recreation Service Area, Concerning Electronic Meeting Anchor location was read during the November 18, 2020 Board Meeting by Mr. Evans and is in effect for 30 days.

### **Welcome – Carl Evans**

- The Public Hearing was called to order by Mr. Evans at 6:00 p.m.

### **A. 2020 Amended Budget and 2021 Proposed Budget – Ben Hill**

- Ben Hill discussed the amended 2020 budget and 2021 proposed budget.
- It was noted that the budget had been posted for prior to the meeting and was available for public access.

### **B. Public Hearing to receive citizen comment on the 2020 Amended Budget and the 2021 Proposed Budget**

- No comments

Motion to adjourn by Mr. Morzelewski a second by Mr. Hopkin and all in favor it was unanimously RESOLVED to Adjourn the Public Hearing.

## **General Board Meeting**

### General Business

#### **A. Review and Approval of November 18, 2020 Board Minutes – Carl Evans**

- After a discussion of the minutes, upon a motion by Mr. Hopkin, a second by Mr. Morzelewski and passed unanimously it was, RESOLVED, to approve the November 18, 2020 minutes.

#### **B. Approval of the Financial Statement – November 2020 – Ben Hill**

- The Board Reviewed the Financial Statement for November, 2020 which was presented by Mr. Ben Hill.
- Upon a motion by Mr. Morzelewski, a second by Mr. Hopkin and passed unanimously it was, RESOLVED, to approve the Financial Statement for November, 2020.

#### **C. Approval of Accounts Payable Selected Entries – Lyse' Durrant**

- The Board Reviewed the Accounts Payable for November, 2020 which was presented by Ms. Lyse' Durrant.
- Upon a motion by Mr. Hopkin, a second by Mr. Morzelewski and passed unanimously it was, RESOLVED, to approve the Accounts Payable.

### INFORMATION/DISCUSSION ITEMS

#### **A. Citizen/Customer Comments**

- No comments were made.

#### **B. Board District Representation Reports – Trustees**

- Mr. Evans had a citizen inquire about our mask policy. He passed the comment along to Mr. Hill and it was resolved.

## C. Executive Director's Report – Ben Hill

### Information & Updates:

- State Public Health Order 2020-26
  - Wednesday, December 9<sup>th</sup> – Thursday, December 17<sup>th</sup>
- South Entrance ADA Access and Storm Drain – Capital Project
  - Phase 1 Update (Monday, November 15<sup>th</sup> – Saturday, December 12<sup>th</sup>)
- CH2
  - No December Meeting
    - 2021 Inter-Local Agreement- Exhibit
      - Golden Hill's Snow Removal
    - Salt Lake County Conveyance of Butler and Mill Hollow Parks
      - Mill Hollow Park Use Guidelines
  - Next "ZOOM" Meeting is Tuesday, January 12<sup>th</sup> at 10AM (Bart)
- CH Parks, Trails and Open Space Committee
  - Report on Wednesday, November 18<sup>th</sup> Meeting
    - City's is currently updating their City General Master Plan, including the Parks, Trails, & Open space Master Plan.
      - Park Inventory and Amenities
      - McIntyre Park
  - Next "ZOOM" meeting is Wednesday, January 20<sup>th</sup> (6 – 8 PM)
- 2021 Employee Planning Workshops
  -

- URPA 2021 Annual Conference – Provo
  - Monday, March 8<sup>th</sup> – Wednesday, March 10<sup>th</sup>
  - Award Nominations
- Other
  - A follow up thank you card was sent to Dean England in regards to his generous donation for the Riley England Baseball Field at Bywater Park.
  - The CHRC holiday Cards were sent out.
  - The December 7<sup>th</sup> facility deep clean went extremely well.
  - We are hosting the Grizz Cup on January 16<sup>th</sup>, 17<sup>th</sup> & 18<sup>th</sup>
    - The Friday 2-4pm, the Saturday 7-9pm, and Monday 11:30am-1:30pm Public Skate session will be canceled to accommodate the Grizz cup.

**c. Annual ULGT Insurance Review – Ben Hill**

- There was a discussion on the ULGT Insurance plan for 2021 for property liability and workman’s compensation.

**SPECIAL BUISNESS**

**A. Consideration and Recommendation to Approve the 2021**

**CHPRSA Board of Trustees Meeting Dates – Resolution 2020-16**

- Upon a motion by Mr. Morzelewski, a second by Mr. Hopkin and passed unanimously it was, RESOLVED, to approve the 2021 CHPRSA Board of Trustees Meeting Dates.

**B. Consideration and Recommendation to Approve the 2021 Board of Trustees Positions – Resolution 2020-17**

- Upon a motion by Mr. Hopkin, a second by Mr. Morzelewski and passed unanimously it was, RESOLVED, to approve the 2021 Board of Trustees Positions.

**C. Consideration and Recommendation to Approve the 2020 Budget – Resolution 2020-18**

- Upon a motion by Mr. Morzelewski, a second by Mr. Hopkin and passed unanimously it was, RESOLVED, to approve the 2020 Budget.

**D. Consideration and Recommendation to Approve the 2021 Budget and Rate Schedule for the Cottonwood Heights Parks and Recreation Service Area – Resolution 2020-19**

- Upon a motion by Mr. Hopkin, a second by Mr. Morzelewski and passed unanimously it was, RESOLVED, to approve the 2021 Budget and Rate Schedule for the Cottonwood Heights Parks and Recreation Service Area.

Motion to Adjourn by Mr. Morzelewski a second by Mr. Hopkin and passed unanimously it was, RESOLVED, to Adjourn the General Board Meeting at 7:04 pm.