

POLICY #350

COTTONWOOD HEIGHTS PARKS AND RECREATION SERVICE AREA

POLICY GOVERNING COMPLIMENTARY OR REDUCED RATE FACILITY MEMBERSHIPS AND SERVICES

REFERENCE:

Approved, Board of Trustees Meeting, December 16, 1974; Revised January, 1, 2004; Revised April 19, 2014; Revised April 20, 2016

PURPOSE:

To establish criteria for issuing a complimentary or reduced rate membership to create positive working relationships with other entities serving the community.

I. DEFINITIONS:

CHPRSA – Cottonwood Heights Parks and Recreation Service Area

Complimentary Membership – Facility membership granted for services rendered or as determined by the Director and Board of Trustees.

Gift Certificate – A document showing the value of services or membership that is redeemable for the recipient.

Retired Employee – An employee who retires from a benefited position qualifying for Utah Retirement.

Secretary of the Board of Trustees – An individual appointed to serve as secretary to the Board of Trustees.

Trade-out of Service – goods or services provided to CHPRSA by an individual or company in exchange for membership or services provided by the CHPRSA.

Vendor – A person or company who conducts business with the Service Area supplying goods or services.

II. COMPLIMENTARY MEMBERSHIPS

1.0 The Secretary for the Board of Trustees will be extended a complimentary ultimate family membership while serving in this position.

- 2.0 Complimentary premium family memberships will be extended to the Principals of Brighton High School and Butler Middle School, the Vice-Principals of Butler Middle School, and the Principals of elementary schools in the Service Area.
- 3.0 Complimentary lifetime premium family memberships will be extended to Utah State qualified retired employees of CHPRSA.
- 4.0 If it is deemed beneficial to the Service Area and/or community, other complimentary basic or premium memberships may be approved annually for selected individuals by the Director and Board of Trustees.

III. REDUCED RATE MEMBERSHIPS

- 1.0 Reduced rate memberships are offered to the Unified Police Department and United Fire Authority personnel serving Cottonwood Heights City.
 - 1.1 The reduced rate is 50% of the resident membership rates.
- 2.0 Reduced rate memberships are offered to Cottonwood Heights City full time employees.
 - 2.1 The reduced rate is 50% of the resident membership rates.

IV. TRADES AND DONATIONS

- 1.0 Vendors wishing to trade services or product, which are of benefit to CHPRSA, for a membership or service may do so on a straight exchange – retail cost for regular priced service or membership. All trades must be documented in writing and signed by the Board of Trustees and the Director
- 2.0 Not for profit agencies, e.g. churches, schools, etc. which are in CHPRSA boundaries or of a benefit to the Service Area, e.g. URPA, Figure Skating Club, etc. may request a donation for fund raising purposes. These will be given in the form of a gift certificate or for services or memberships offered by CHPRSA.

V. PROCEDURE

- 1.0 All complimentary and reduced rate memberships expire one year from date activated.
- 2.0 Complimentary and reduced rate memberships require documented pre-approval by the Director or Board of Trustees.
- 3.0 Complimentary and reduced rate memberships may not be reassigned to another individual or family.

- 4.0 A trade-out for services must be pre-approved on an annual basis by the Director and Board of Trustees. The value of goods or services must equal the value of the services offered by the Service Area.

APPROVED AND PASSED THIS 20 DAY OF APRIL, 2016

COTTONWOOD HEIGHTS
PARKS AND RECREATION SERVICE AREA

By:_____

Ben Hill, Director

BOARD OF TRUSTEES

By:_____

Debbie Tyler, Chair