

**Minutes for the
General Board Meeting for the
Cottonwood Heights Parks and Recreation Service Area
Held at 7500 South 2700 East, SLC, UT
On the 19th day of January 2022
Pursuant of Notice**

Board of Trustees Present:

Dan Morzelewski

Patti Hansen

Bart Hopkin

Staff Present:

Ben Hill

Lyse' Durrant

Kevin Suchey

Melissa Ruff

Audrey Durfee

Warren Hallmark

Andrew Davis

Allie Brown

A Work Session was held on January 19, 2022 @ 3:15pm, where there was a discussion on the Utah Recreation and Parks Association Annual Convention and any items listed on the General Board Meeting Agenda.

General Board Meeting

Oath of Office for District 1 & 2

A. The Oath of Office for District 1 was given by Lois Fisher, a Notary Public, to Bart Hopkin.

B. The Oath of Office for District 2 was given by Lois Fisher, a Notary Public, to Patti Hansen.

General Business

A. Pledge of Allegiance

- Mr. Hopkin led the Pledge of Allegiance.

B. Verification of Compliance – Open Meeting Law - Dan Morzelewski

C. Review and Approval of December 15, 2021 Board Minutes and Public Hearing – Dan Morzelewski

- Mr. Hopkin wanted it added to the December Minutes that a thank you was given to Mr. Carl Evans for his 16 years of service as an elected official.
- With that additional change upon a motion by Mr. Hopkin, a second by Ms. Hansen and passed unanimously it was, RESOLVED, to approve the December 15, 2021 Board Minutes.

D. Review and Approval of the Financial Statement – Dec 2021 – Ben Hill

- Mr. Hill presented the Financial Statement for December, 2021 to the Board.
- Upon a motion by Ms. Hansen, a second by Mr. Hopkin and passed unanimously it was, RESOLVED, to approve the December Financial Statement.

E. Approval of Accounts Payable Selected Entries – Lyse’ Durrant

- Ms. Durrant presented the Accounts Payable Selected Entries to the Board.
- Upon a motion by Mr. Hopkin, a second by Ms. Hansen and passed unanimously it was, RESOLVED, to approve the Accounts Payable Selected Entries.

Information/Discussion Items

A. Citizen/Customer Comments

- The President of Cal Ripkin Baseball Mr. Jake Merkley thanked the Board and staff for their partnership relationship, permitting them use of Bywater Park for the baseball league (program).

B. Board District Representation Reports – Trustees

- No reports.

C. Executive Directors Report – Ben Hill

INFORMATION & UPDATES:

- Salt Lake County Health Department
 - Public Health Order 2022-01
- OSHA / Supreme Court / U-OSHA
 - Covid-19 Vaccination Policy
- Annexation – Wasatch Rock Gravel Pit Development
 - Landowner Petition to be filed with the Board, etc.
- Parks Manager Introduction:

- Andrew Davis
- Dzemal Moric (Parks Foreman)
- Recruiting for 2 Park Supervisors
- Antczak Park 2022 Capital Project
 - Site Plan and Estimate of Probable Costs
 - ARPA Funding / Capital Project Funding
- CH2:
 - 2022 Butlerville Days
 - Thursday, July 28th – Saturday, July 30th
 - Ferguson Park / Dover Park
 - Golden Hills Park – Hammock Stations
 - CHPRSA Educational Presentation to City Council
 - Tuesday, February 1st at 4PM
 - Next 1:1 Meeting with Tim (City Manager)
 - Thursday, January 20th
 - Possible additional 2022 ARPA Funding
 - Next CH2 Meeting is Tuesday, February 8th at 10AM (Dan)
- CH Parks, Trails and Open Space Committee
 - No December 2021 Meeting
 -
 - Next Meeting is Wednesday, January 26th (6 - 8 PM)
- 2022 CHPRSA's Employee Planning Retreat at City Hall
 - Wednesday, February 9th (10 – 2PM)
- Other

Special Business

A. Consideration and Recommendation to Approve Policy XIX: Leave – Resolution 2022-1

- Upon a motion by Ms. Hansen, a second by Mr. Hopkin and passed unanimously it was, RESOLVED, to approve Policy XIX: Leave – Resolution 2022-1.

Meeting Adjourned @ 4:38pm

The next meeting of the Board will be held on February 16, 2022 @ 4:00pm

Cottonwood Heights Parks and Recreation

Foundation Meeting Minutes

January 19, 2022

Mr. Morzelewski called the meeting to order

A. Review of Minutes October 20, 2021 – Ben Hill

- Upon a motion by Mr. Hopkin, a second by Ms. Hansen and passed unanimously it was, RESOLVED, to approve the October 20, 2021 Foundation Minutes.

B. Quarterly Financial Review – Ben Hill

- Mr. Hill went over the Quarterly Financials.
- Upon a motion by Ms. Hanson, a second by Mr. Hopkin and passed unanimously it was, RESOLVED, to approve the Quarterly Financials.

C. Thanksgiving 5k Donation – Warren Hallmark

- \$1 per runner was donated to the Foundation from the Thanksgiving 5k.

D. Foundation Requests – Ben Hill

- No requests at this time.

Meeting Adjourned @ 4:50pm