

**POSITION OPENING: CUSTOMER SERVICE CASHIERS**

**PAY RANGE/WORKING CONDITIONS:** \$11.10 - \$12.00/hr DOE; Part time, non-seasonal and seasonal positions that have a flexible schedules. FREE Premium Family Memberships, discounts and perks are included for all employees working at the Rec!

**QUALIFICATIONS:**

1. High School graduate or equivalent preferred
2. Customer service experience preferred
3. Strong communication and public relations skills
4. Basic math ability
5. Organization skills and attention to detail
6. Approved Criminal Background Investigation check if over 18 years if age

**BASIC DUTIES:**

1. Sell admissions for Cottonwood Heights Parks & Recreation activities.
2. Check and verify membership cards to ensure validity.
3. Operate the cash register accurately using appropriate keys and making correct change. Balance cash register properly at the end of each shift.
4. Sell resale items.
5. Assist as needed with office responsibilities as assigned by the Customer Service Manager.
6. Respond to all general inquiries in an informed and polite manner.
7. Answer telephone calls courteously.
8. Assist office staff as needed.
9. Attend meetings as required.

**SEND RESUMES/APPLICATION TO RUTH BROWN:** [ruth@cottonwoodheights.com](mailto:ruth@cottonwoodheights.com) OR call for more information

(801)943-3190 x107

*Cottonwood Heights Parks and Recreation Service Area is an Equal Opportunity Employer without regard to race, color, religion, sex, gender, age, physical or mental disability, National origin or veteran status*