



7500 South 2700 East      Salt Lake City, Utah 84121  
801 943-3190      Fax 801 943-3595

### **POSITION OPENING- PART TIME CUSTODIAN**

**SPECIAL WORKING CONDITIONS:** Non-seasonal, part-time up to 29 hours per week; flexible hours including evenings, weekends, and some holidays.

**SALARY:** Up to \$12.08/hour per hour dependent upon experience

#### **QUALIFICATIONS:**

- Knowledge of basic cleaning techniques and maintenance procedures.
- Previous cleaning/janitorial experience helpful.
- Basic understanding of building maintenance.
- Understanding of related safety and OSHA requirements.
- Approved Criminal Background Investigation check if over 18 years if age.
- On job training available

#### **POSITION PURPOSE:**

Responsible for maintaining all Cottonwood Heights Parks and Recreation Service Area facilities, parks and amenities to provide a safe, clean, and comfortable atmosphere for patrons. Visually inspects all equipment, machinery, and building components for proper and safe operation and cleanliness. Responsible for cleaning and maintaining the Center building, equipment, fixtures, and furnishings. Performs routine maintenance including vacuuming, sweeping, and mopping floors; dusting; washing walls, doors, and windows, and emptying trash.

#### **ESSENTIAL FUNCTIONS AND BASIC DUTIES:**

1. Vacuums, sweeps, and mops floors.
2. Washes and dusts walls, tables, doors, light fixtures, and windows.
3. Cleans and disinfects toilets, urinals, showers, tile floors, and other fixtures.
4. Fills soap, toilet paper, and towel dispensers regularly.
5. Empties trash containers as needed. Maintain waste receptacles in a clean and pleasant manner.
6. Picks-up litter (inside and outside) as necessary.
7. Set up rooms, etc. for meetings.
8. Performs miscellaneous maintenance, cleaning and specially requested tasks as assigned.

RETURN APPLICATIONS TO MELISSA RUFF, ADMINISTRATION OFFICE

[www.cottonwoodheights.com](http://www.cottonwoodheights.com)

Position Open Until Filled

*Cottonwood Heights Parks and Recreation Service Area is an Equal Opportunity Employer without regard to race, color, religion, sex, age, physical or mental disability, National origin or veteran status*